

## Project Factsheet

# Electronic Archive Management Solution for National Archives of Brunei Darussalam

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| Project Scope:               | The Supply, Delivery, Installation, Testing, Commissioning, Training and Maintenance of the Archive System Together with Related Hardware and Software for the Brunei Museums Department, Ministry of Culture, Youth and Sports.   |
| Client Name:                 | National Archives of Brunei, Brunei Museums Department, Ministry of Culture, Youth and Sports  |
| Project Partners:            | CFK Automation SDN BHD – Prime Contractor<br>G4S Business Process Services SDN BHD   |
| Project Status               | Planned to complete the project by October 2010. All the current milestones achieved up to date.   |
| Solution Key Functionalities | <ul style="list-style-type: none"> <li>❖ Online document search and retrieval through web based technologies</li> <li>❖ Document transformation/ capture to facilitate digitization of paper documents, photographs, audio/video and multimedia contents, Microfilms and large format documents including designs, paints and maps etc.</li> <li>❖ Document management, content management with electronic workflows</li> <li>❖ Digital assets management</li> <li>❖ Records management</li> <li>❖ Membership management</li> <li>❖ Public portals</li> <li>❖ Electronic payments and shopping cart modules</li> <li>❖ Advanced printing options</li> <li>❖ Security management modules</li> <li>❖ Thesaurus</li> <li>❖ Multiple language support</li> <li>❖ Email archiving</li> <li>❖ Integration with LOB and external systems</li> <li>❖ High available disaster recovery center</li> <li>❖ Reports and audit modules</li> <li>❖ Central and distributed administrative options</li> </ul> |
| Technology & Specifications  | <p><b>Solution Technologies</b></p> <ol style="list-style-type: none"> <li>1. Microsoft Office SharePoint Server 2007</li> <li>2. Form-less Document Systems 3.1</li> <li>3. Kofax Capture 8.0</li> <li>4. Microsoft Windows Server 2008 with Streaming Services</li> <li>5. Microsoft SQL Server 2008</li> <li>6. Microsoft Office SharePoint Designer</li> <li>7. Kodak PowerBook</li> <li>8. I2S Book Restorer</li> <li>9. Microsoft DPM Server 2007</li> </ol> <p><b>Document Capture Technologies</b></p> <ol style="list-style-type: none"> <li>1. Kodak – File Master Book Scanners</li> <li>2. Fujitsu Fi5530 Scanners</li> </ol>  |

3. i2S Digibook – A0 Book Scanners
4. Cannon Digital capture devices
5. HP Color Plotters

**Hardware Platforms**

1. Intel Servers
2. Asus/IBM Client Stations

Document  
Digitization  
Services

Digitization of backlog volumes of government files, photographs, maps, historical documents, other institutional documents etc.

References

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