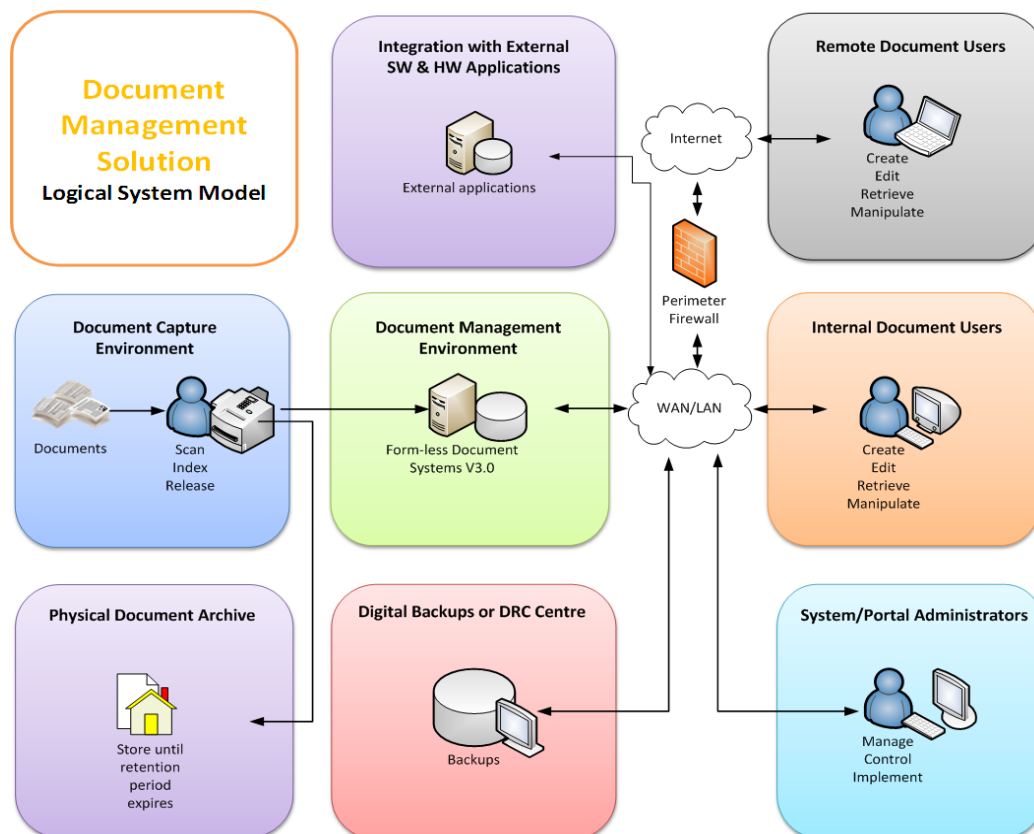


# Form-less Document Systems®

## Enterprise Document Imaging Solution

Form-less Document Systems 3.0 (e-FDS) is a web based document imaging solution which provides number of advanced and user friendly features/ options to manage and administrate electronic document archives, document libraries, content repositories, document users and their activities with electronic documents. e-FDS provides fast and easy document retrieval, manipulation and process/ task oriented workflows while providing advanced document repository management, user portal management and security management etc.



The key functionalities provided by Form-less document systems (FDS) include,

- ✓ Document search, retrieval and manipulation
- ✓ Document print, email and export
- ✓ Workspace / Portal management
- ✓ Import/ Export documents (through ETL services and procedures)
- ✓ Document life cycle management
- ✓ Image enabled, task based workflows
- ✓ Reports (transaction, administrative, audit and statistical)
- ✓ Security management
- ✓ User management
- ✓ Integration management
- ✓ System administration and maintenance
- ✓ Document and Data repository administration and management
- ✓ System backup and recovery management